

Westwood Lakes Water Board Monthly Meeting Minutes
April 9, 2025

Attendees:

President –	Brad Bowles	Treasurer – Candy Amerine
Secretary –	Janelle Walzer	Member – Larry Weed
Operator Coordinator –	Terry Amerine	Operator In Charge - Marty Parrish

Location: Meeting was conducted virtually via Zoom Conferencing due to needing a remote working environment.

A quorum was present at this meeting.

Meeting called to order by Brad Bowles at 1:14 pm

Monthly Meeting Opening

- Public Comments – None.

Agenda Discussions

- None.

Consent Items/Financials

- Minutes of the regular Board Meeting for March 12, 2025 presented by Janelle Walzer.
 - All Board Members verbally approved the Minutes.
- Bookkeeper's Report – Reviewed by Candy Amerine.
- Check Review – Reviewed by the board.
- Account Status/Billing Issues – Reviewed by Candy.
 - All documents regarding the Bookkeeper's Report, Check Review, and Account Status/Billing Issues were reviewed and verbally approved by all Board Members.
 - The board discussed multiple outstanding accounts.

Janelle made a motion to accept the above transactions agreed upon by the board and to accept the Consent Items/Financials for March 2025 as presented. Brad seconded the motion, and it passed unanimously.

Operator in Charge Report

Marty reported that the water plant is running great with the new V.F.D. installed. A second V.F.D. was installed in early April; now we should get another 20 years with them replaced. We produced over 3.3 million gallons of water last month due to the City of Woodland Park. Candy is working hard to get the C.C.R.'s out for 2024 dealing with new state regulations. Marty will be shutting down Valley Lane soon when the weather stays warmer consistently.

Operations Coordinator Report

Terry responded to six (6) 811 calls after conferring with the Water Operator. Terry has cancelled the May election now that Janelle and Larry have been elected to the board with no need for election. Terry attending DEO training and ADA training sessions. Terry worked on 2024 audit tax exemption. Terry provided a fishing report update to include approximate loss of about 40 fish post freeze. Janelle made a motion to waive fees on 2025 fishing permits for individuals and families if they paid for permits in 2024 due to limited fishing during 2024 (if individual or family did not have permit in 2024, they will need to apply for permit in 2025); Brad seconded the motion, and it passed unanimously. Janelle made a motion to approve \$2,500 of fish costs from vendor for the 2025 season to be added to Lake Ruth (160 pounds of rainbow, 125 bluegills, 50 bass, 3000 minnows, and 20 carp); Candy seconded the motion, and it passed unanimously.

Old Business

- Infrastructure – None.
- Education Opportunities – Discussion of SDA Training and workshops offered around the state.
- Emergency Preparedness, What if? – Discussion of what if? – None.
- Lake Maintenance & Resources – See Operations Coordinator Report.
- Policy Working Draft – None.
- Rules & Regulations Working Draft – None.
- Resolutions Archive Working Draft – None.
- Planned Projects Working Draft – None.
- 2024 Audit Exemption – Filed but not showing approved on the state website as of meeting.
- Consumer Confidence Survey – See Operator in Charge Report. There was also discussion on how to address delivery issue where it was submitted but the states system didn't receive the survey.

New Business –

- Fish order and Permits – See Operations Coordinator Report which passed two different motions.
- 2025 Election Cancellation Follow-up Plans – See Operations Coordinator Report. Oath of office for Larry and Janelle will be done at the May 14th meeting.

Board Discussion:

- o **Action Steps –**
- 2025 meeting dates, times and agenda posting location:
 - o Regular meeting will be the 2nd Wednesday of the month at 1pm via Zoom.
 - May 14, June 11, July 9, August 13, September 10, October 8, November 12, December 10
 - o Work meeting will be last Wednesday of the month at 1pm via Zoom.
 - April 30, May 28, June 25, July 30, August 27, October 29, December 31
 - o Price Increase Hearing will be September 24 at 1pm via Zoom.
 - o Budget Hearings will be: 1st – November 19th at 1pm via Zoom, 2nd – December 8 at 1pm via Zoom.

Monthly Meeting Adjournment

Brad adjourned the meeting at 2:20 pm.

Respectfully submitted by:

Janelle Walzer, Secretary

Approved by:

Brad Bowles, President

Janelle Walzer, Secretary

Candy Amerine, Treasurer

Larry Weed, Member